

SECRET

6 October 1959

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MEMORANDUM FOR : [REDACTED]

SUBJECT : Report of Cable Secretariat Operations From
1 - 30 September 1959

1. Processing Volume

a. The Cable Secretariat reproduced and disseminated 11,241 IN cables, 4,132 OUT cables, 1,127 TD's and 881 miscellaneous items for a total of 17,381 work items for the month of September 1959. This represents a decrease of 1,619 items or 9% less than the 1958 monthly average of 19,000 work items.

b. Cables decreased 1,327 or 8% below the 1958 monthly average of 16,700 cables. The September 1959 total is 52 or .3% more cables than August 1959 and 1,474 or 9% less cables than September 1958.

c. TD's increased 5 or .5% over the 1958 monthly average of 1,122 TD's.

d. We processed an average of 693 cables Monday through Friday, 455 on Saturday and 82 on Sunday.

e. 965 cables or 6% of all cables processed were furnished to the Director as compared to 803 or 5% for August 1959.

2. Personnel

We are still one person short of our ceiling strength of [REDACTED]

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3. General

Attachment A is a memorandum from IOD expressing their appreciation of the fine service rendered by the Cable Secretariat.

[REDACTED]
Cable Secretary

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Attachment

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